CITY OF LAS VEGAS



PURCHASE ORDER

PO Number: 220299

Date:

07/22/2021

Request #:

290384

Vendor #:

00286

ISSUED TO: WAGNER EQUIPMENT CO.

PO Box 919000

DENVER, CO 80291-9000

SHIP TO:

City of Las Vegas

Attn:Solid Waste Department

35 Aragon Road Las Vegas, NM 87701

Vendor Fax #: (505) 343-2714

| ITEM | UNITS | DESCRIPTION | PRICE | PROJ | GL ACCOUNT NUMBER | AMOUNT |
|--------|--------|--|--------|---------------|--------------------------|------------------------|
| 1 | 1 | OIL HYDRO 10 FOR CATERPILLER MODEL #308E2THB | 304.86 | | 630-0000-610-7408 | 304.86 |
| | | DEPARTMENT ORDER | | | | |
| Approv | ed By: | Date: | 7/52-/ | / <u>305/</u> | SUBTOTAL: TAX: SHIPPING: | 304.86 0.00 0.00 |
| | | | 1 / | TOTAL | 304.86 | |

- 1. Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
- 2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
- 3. C.O.D. shipment will not be accepted.
- 4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
- 5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
- 6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
- 7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
- 8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
- 9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of
- 10. The City is exempt from all federal excise and state \tan ID# 85-6000149

| CITY OF LAS VEGAS REQUISITION FOR PURCHASE | | | | | | | | |
|---|---|------------|----------------------------------|-------------------------------|-------------------|---|--|--|
| | | | PURCHASE OR | DER NO.: | J. | 10384 | | |
| REQUIRE | EMENTS | | CHECK APPROPRIATI | E BOX | DATE: トスス | 121 | | |
| PURCHASES UNDER RESOLUTION #14-18 STATE PROCUREMENT CODE: | | | | | | | | |
| 5 \$0 TO \$1 | \$0 TO \$19,999.99 Best Obtainable Price; Requires 3 telephoned, written, faxed or e-mailed quotes; | | | | | | | |
| \$20,000.0 | 00 TO \$59.999.99 | • | written and signed quote | | | | | |
| \$60,000.0 | 00 AND OVER | Formal Pro | ocess (Requires RFQ, RFP, | RFB, etc.) | | | | |
| רוא מזם אורס. | | Δ337 | ARDED:/ | / · CONTRACT | NO. | | | |
| ייסאו מום ניי | | | JMBER, AWARDED DA | | | • | | |
| | | | | | _ | / | | |
| | | | tion No | | _ EAPIRES:/ | | | |
| | | | - | | EXPIRES: / | / . | | |
| | | | | | | | | |
| SOLE SO | - | | NATION AND MUST BE | | BSITE FOR 30 DAYS | | | |
| CT OTHER | | | IG GOODS AND/OR SEI | | , , | | | |
| | | - | 27 STATE PROCUREMEN | | · | | | |
| | NT OF NEED: (| | | VI CODE | | *************************************** | | |
| | | | | m 1.1 1+ 300 | corne Serie | st 44 | | |
| OiII | mydno 10 | 401 | Caterpillar | MODEL # 308 | ETIMB COLL | アナスメロリション | | |
| *IN C | OMPLIANCE WI | TH THE P | ROCUREMENT CODE | #14-18 THE FOLLO | wing quotes wer | RE OBTAINED* | | |
| DATE | NAME OF VI | | PHONE NUMBER | PERSON CONTA | | CE QUOTED | | |
| 7/22/21 | Wagner | Cat | | | \$ 304 | 1.466 | | |
| | 7 | | | | | | | |
| | | (If needed | l , attach additional quote a | l locumentation to this re | auisition) | | | |
| LINE | QUANTITY | UNIT | DESCRI | | UNIT PRICE | SUB TOTAL | | |
| 101 | D3 | | Oil hydro 10 | Part # | \$ 101.6a | \$304.86 | | |
| | | | 3096931 | | | | | |
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| | | | | | | | | |
| | | | | | | | | |
| VENDOR: | Wagner | Cax | | TOTAL: 9 | 304.86 | | | |
| ADDRESS: | | | • | | | | | |
| NM CRS NO.: FEDERAL TAX NO.: | | | | | | | | |
| I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE | | | | | | | | |
| LOWEST BID OR BEST OBTAINABLE PRICE. | | | | | | | | |
| EXPENDED TO DATE \$ 16,049.90 SIGNATURE OF PERSON REQUESTING | | | | | | | | |
| CURRENT EXPENSE \$ 304.86 | | | | | | | | |
| BALANCE \$ 120,645.24 (30 - 0000 - 010 - 7408 | | | | | | | | |
| FUND DEPARTMENT ACTIVITY | | | | | | | | |
| APPROVED BY: 1-11-11 BUDGET AVAILABLE YES: NO: | | | | | | | | |
| WHITE COPY: ACCOUNTS PAYABLE YELLOW COPY: PURCHASING PINK COPY: DEPARTMENT | | | | | | | | |

STATE OF NEW MEXICO

EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

- 1. the functioning of government;
- 2. the preservation or protection of property; or
- 3. the health or safety of any person.
- I. Name of Agency: City of Las Vegas

Agency Chief Procurement Officer: Helen Vigil

Telephone Number: 505-454-1401

II. Name of Contractor: Wagner Cat

Address of Contractor: 700 Wagner Ct. SE

Albuquerque, NM 87109

Amount of prospective contract: \$304.86

Term of prospective contract: 1 time purchase

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

Purchase of 3 – 5 gal. bucket of Cat Hydraulic Oil

IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

The CAT Track hoe had an unexpected/rare hydraulic hose brake and all fluid was emptied out.

V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

Will keep critical, yet rarely used Hydraulic Fluid in stock and build a safety guard to protect Hydraulic Hose from being damaged.

VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

Will keep critical, yet rarely used Hydraulic Fluid in stock and build a safety guard to protect Hydraulic Hose from being damaged.

| Certifie | d hv |
|----------|------|
| Certifie | uυv |

Department Director

Date: 7 - 22 - 2

Approved by:

Procurement Officer

Date: 7/22/2021

Approved:

Finance Director

Date: 1-27 - 7



WAGNER Quote No: 25217 - 1

CITY OF LAS VEGAS

ATTN TERESA DURAN SOLID W 35 ARAGON RD , LAS VEGAS NM

| CUSTOMER NO. | QUOTE NO. | DATE | CONTACT | | |
|--------------|-------------|-------------------------|---------------|--|--|
| 54628 | 25217 | 7/22/2021 | LUCAS MARQUEZ | | |
| PHONE NO. | FAX NO. | | EMAIL | | |
| 505 429 0214 | | lmarquez@lasvegasnm.gov | | | |
| MODEL | MA | KE | SERIAL NO. | | |
| 308E2 THB | CATERPILLAR | | 0FJX04532 | | |
| UNIT NO. | HOURS | WO NO. | P.O. NO. | | |
| | 3175 | | | | |

SEGMENT: 01 SALE OF FLUID (096 7579)

| | | | Total Seg | | 304.86 | |
|-------------------|--------------|------|------------------------|-----------|-----------|--|
| | | | Segment 0 | 1 Total: | 304.86 | |
| Misc | | | Total Estimated Misc: | | | |
| Labor | | | Total Estimated Labor: | | | |
| | | | Total Estimated | l Parts: | 304.86 | |
| 3096931 | OIL HYDRO 10 | 3.00 | 101.62 | | 304.86 | |
| Parts Part Number | Description | Qty | Unit Price | Discount% | Ext Price | |

CITY OF LAS VEGAS 25217 - 1 Page 1